



# Birchwood School of Hawken

## **AFTER SCHOOL CARE PICK UP FORM AND INSTRUCTIONS**

It is important for the After School Care staff to know and have a written reference of your permission for your child to go home with another individual adult or family.

Please complete the form below indicating your child's transportation.

We understand this information may need to be updated periodically or for a special circumstance. Please send written or verbal notification in advance. Individuals who pick up your child will need identification in order for your child to be released.

My child(ren): \_\_\_\_\_

May be picked up from After School Care by:

\_\_\_\_\_ Parent only

\_\_\_\_\_ Parent / authorized adult(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Specific instructions (only if needed):

\_\_\_\_\_

\_\_\_\_\_

Signature

Date