



AFTER SCHOOL CARE PROGRAM / ENROLLMENT

All students are invited to stay after school any day After School Care is provided.

- After School Care is available every day after school until **6 p.m.** unless circumstances prohibit. The primary supervisor will be Nancy Isherwood.
- After School Care will operate on a daily schedule that will include a snack, supervised homework time, games, and outdoor play (weather permitting).
- The cost is \$18 per afternoon or \$3.60 per half hour, per child. Families will be billed at the end of each month.
- **If you are running late and will pick up your child past 6 p.m., call Nancy Isherwood at 440-670-3527 immediately** (do NOT call the Main Office). You will be charged an additional \$1 per minute for each child picked up after 6 p.m.

Enrollment: Use the enrollment form below to enroll each student if After School Care is of interest to your family. If your situation changes, you are welcome to adjust your status at any time.

- **Full-time:** If you know your child(ren) will be in After School Care every day (or just about), register for full-time. If your child(ren) will not be in After School Care on a particular day, a note sent to school would be appreciated. You will only be billed at the end of the month for the days you use. A one-time \$40 supply fee per child will be charged the first billing.
- **Part-time:** If you only need After School Care on certain days, register for part-time. If it will always be the same days per week, please note which days. If the days vary, a note sent to school would be appreciated when your schedule is set each week. You will be billed at the end of the month for the days you use. A one time \$20 supply fee per child will be charged the first billing.
- **Occasional:** If you think there might be occasional days you will utilize After School Care, register for occasional care. A note sent to school would be appreciated when your child(ren) will be there, but if a last minute situation arises, your child(ren) will be able to stay. You will be billed at the end of the month for the days you use. A supply fee may be charged depending upon the number of days used.
- **Emergency:** If you do not register your child(ren) for After School Care, but a situation arises, all students are invited to stay on any day, whether or not they are registered. You will be billed at the end of the month for days you use.

Questions: Contact Nancy Isherwood at nisherwood@birchwoodschool.org or 440-670-3527.



Birchwood School
of Hawken

AFTER SCHOOL CARE ENROLLMENT

Family: _____

Parent: _____
can be reached at _____ from 3:15-6 p.m.

Parent: _____
can be reached at _____ from 3:15-6 p.m.

Full-time registration (every school day)

Child(ren) / Grade(s):

Part-time registration

Child(ren) / Grade(s):

Regular days per week

Days will vary each week

Occasional registration

Child(ren) / Grade(s):

Will notify when needed

Your child(ren) will spend a scheduled 45 minutes to an hour per day on homework.

Please return this enrollment form along with the [After School Care Pick up Form](#) to school in an envelope marked **After School Care Enrollment**.